

Holtsmere End Junior School - Governor Action Plan Autumn 2017

Priority	To ensure that the gap between PPG and non PPG narrows throughout the school especially those who are SEN and PPG.	To ensure that personal development and welfare continue to be outstanding by building on 'self regulation'.	To raise standards by further developing the leadership to outstanding using a distributed leadership model.	General Good Governance <ul style="list-style-type: none"> • Progress/achievement of all pupils • School structure
How we will recognise success		High attendance Pupil voice on healthy lifestyle Broader qualitative assessment	Exemplary staff-children relationships Pupil voice	Sustained high results Informed decisions about future status such as MAT
What the SLT will do	Quality of teaching Performance appraisal targets Maths: HfL planning format Reasoning skills Pre-teaching Reciprocal reading sessions Phonic support	Fortnightly values focus PSHE-linked class Community projects Assertive mentoring for Yr6 Digital leaders NSPCC workshops/assemblies Faith Leader visit (Spring)	HfL support to new leaders SLT familiarity with ASP and Ofsted Dashboard Training courses for middle and senior leaders Subject leader links with infants Subject leader focus on data Deputy taking lead	Develop suite of strategic reports (SEF, SIP, MEC, GAP) HT reporting Invitations to governors for a broad variety of participation
What Governors will do	PM/SS as link governors visit to monitor curriculum initiatives. Head's performance appraisal panel review match to SIP priorities. Governors interrogate PPG vs nPPG in FGB HT reports. Resources Committee monitor PP spending plans and effectiveness	Governors to seek to witness fortnightly values session or digital leader assemblies on upcoming visits. Governor attendance at faith leader visit or NSPCC assemblies. Monitor attendance initiatives A governor to conduct pupil voice on healthy lifestyles.	Governors to receive training on ASP to enable them to interrogate school data. Resources Committee to monitor gains from training initiatives.	FGB and TL Committee questioning on data. Governor attendance at pupil progress meetings. TL Committee to review Achievement & Learning section of SEF. Governor participation in inter-school discussions on academisation
Outcome & Evaluation				

GOVERNING BODY'S ANNUAL CYCLE FOR MONITORING AND EVALUATION

GOVERNORS	AUTUMN TERM	SPRING TERM	SUMMER TERM
Full governing body	<ul style="list-style-type: none"> • Appoint chairs and agree links and committees • Approve new SIP • Approve Governors' Action Plan • Review the two above at end of term • Review SEF • Review the school's aims • Approve policies in this term's cycle • Document and Review Governors' Skills and Experience Matrix. 	<ul style="list-style-type: none"> • Approve budget • Review SIP and Governors' Action Plan • Review SEF • Review GB Code of Practice • Approve policies in this term's cycle • Parents' views 	<ul style="list-style-type: none"> • Review SIP and Governors' Action Plan • Review SEF • Approve Safeguarding Report • Approve CLA Report • Review of Governing Body's performance • Review Governor visits • Review attendance of pupils/staff/governors • Approve policies in this term's cycle • Set dates for meetings
Teaching and Learning Committee	<ul style="list-style-type: none"> • Review terms of reference • Consider the school's objectives in SIP • Plan and set targets for governor visits • Review pupil performance data and agree targets • Review of policies in this term's cycle 	<ul style="list-style-type: none"> • Review pupil performance data • Consider the school's objectives in SIP • Feedback and review of governor visits, objectives and links with action plan • Review of policies in this term's cycle 	<ul style="list-style-type: none"> • Review pupil performance data • Consider the school's objectives in SIP • Feedback and review of governor visits, objectives and links with action plan • Review of policies in this term's cycle
Resources Committee	<ul style="list-style-type: none"> • Review terms of reference • Budget monitoring • Consider long-term financial plan • Review schedule of financial delegation • Review the pay of teachers and staff • Review Asset Management Plan • Review of policies in this term's cycle 	<ul style="list-style-type: none"> • Prepare and agree budget and staffing structure • Review Asset Management Plan • Feedback and review of Health and Safety report • Complete SFVS • Review of policies in this term's cycle 	<ul style="list-style-type: none"> • Budget monitoring • Review Asset Management Plan • Review of policies in this term's cycle
Individual governors	<ul style="list-style-type: none"> • Headteacher's Performance Management Review • Attendance at Pupil Progress meetings • Termly Inclusion report • Co-ordinate support and training for governors • Links with School Council • Co-ordinate support and training for governors 	<ul style="list-style-type: none"> • Attendance at Pupil Progress meetings • Annual Health and Safety Audit • Health and Safety follow up inspection • Termly Inclusion report • Co-ordinate support and training for governors • Links with School Council 	<ul style="list-style-type: none"> • Headteacher's Performance Management Review • Attendance at Pupil Progress meetings • Safeguarding audit and report • CLA report • Termly Inclusion report • Links with School Council